



Mandi R. Jackson

T1: (512) 448-3005 (office)

T2: (512) 554-2064 (cell)

E: mjackson@consultscarab.com

Case Experience:

- *Bankruptcy Matters*
- *Class Actions*
- *Commercial Healthcare Litigation*
- *Employment Litigation*
- *Government Investigations*
- *Intellectual Property Litigation*
- *Personal Injury Claims*
- *Pharmaceutical Products Liability*
- *Qui Tam Actions*
- *Toxic Tort/Exposure Claims*

Mandi R. Jackson, Esq.

AREAS OF CONCENTRATION

- Electronic Discovery Consulting
- Complex Litigation Project Management
- Document Review Coordination, Oversight & Strategic Development
- Corporate Records Management/Litigation Readiness

EXPERIENCE

Mandi R. Jackson is the Vice President of Client Services at Scarab Consulting. In this role, Ms. Jackson leads Scarab’s team of Project Managers, ensuring quality, efficiency and defensibility as they implement litigation support solutions for clients. Additionally, she leads Scarab’s team of Technologists that build, manage and administer the company’s hosted litigation support databases. Further, Ms. Jackson consults with clients regarding electronic discovery, records management, document review, and litigation readiness. Prior to joining Scarab in 2008, Ms. Jackson worked for Fulbright & Jaworski, L.L.P., where she was responsible for consulting and coordinating with attorneys, clients, third party vendors and technical staff for the provision of litigation support needs, primarily of large litigation projects. In this role, she facilitated the electronic discovery process, organizing and overseeing document identification, preservation, collection, processing, review and production, with an eye toward process defensibility and cost containment. Prior to joining Fulbright & Jaworski, LLP, Ms. Jackson worked as the lead attorney for IE Discovery, Inc.’s largest commercial client. In this role, her responsibilities included collaborating internally with project management, legal services and programming services departments and externally with in-house and outside counsel to facilitate document acquisition and triage, as well as substantive legal review and production.

PROFESSIONAL ACTIVITIES AND MEMBERSHIPS

- Women in eDiscovery, Director of Central Texas Chapter, 2009
- Women in eDiscovery, Assistant Director of Central Texas Chapter, 2008
- State Bar of Texas, member in good standing, 2004 – present

SPEECHES

- “Intermediate Civil Litigation,” lecturer, The University of Texas School of Law, Fall, 2009
- “Project Management Skills – Best Practices to Maximize Opportunities and Contain Costs,” speaker and panelist, National Business Institute, Paralegal Litigation Skills: Managing Civil Discovery, August 19, 2008

EDUCATIONAL BACKGROUND

2004 – J.D., *cum laude*, University of Texas School of Law, Austin, TX

2000 – Germanic Language and Culture Studies, Goethe Institute, Germany

1999 – B.S., *cum laude*, Psychology, University of Florida, Gainesville, FL

1997 – International Baccalaureate Diploma, *cum laude*, Atlantic High School, Boynton Beach, FL

LANGUAGE PROFICIENCY

- English
- German